

Purchase of HP Toners & Cartridges

NESPAK Islamabad Office intends to purchase HP / equivalent Genuine Toners & Cartridges with the following terms and conditions:

Terms and Conditions:

- i. Supply of Genuine HP products must be ensured by the supplier.
- ii. The bidder will provide copy of authorized dealership/distribution/partnership/active HP Tier-1, Tier-2 Gold/Silver partnership Certificate.
- iii. The supplies must be brand new and strictly conforming with the given specifications. The offered items(s) should not be of substandard nature. If any item found defective or having manufacturing fault, it must be replaced immediately without any cost.
- iv. Free delivery of items will be made by the supplier at our premises.
- v. The bidders must quote for all items showing description and specification at "Annex-A".
- vi. Quotation provided of each item shall be marked with the price inclusive of all taxes.
- vii. Quantities mentioned at "Annex-A" are tentative and are only for bid evaluation purpose, actual quantity to be purchased may vary as per requirement.
- viii. Quotations must remain valid up to June 30, 2020.
- ix. Upon submission of invoices(s) by the Supplier, payments(s) will be released through cross cheque in the name of the supplier.
- x. Purchase order shall be issued according to the requirement; successful bidder must ensure the delivery is made within 03 days.
- xi. Rates must be inclusive of delivery costs and all admissible taxes.
- xii. Tax deduction will be made as per government rules.
- xiii. The bidders shall specially indicate Income Tax & General Sales Tax numbers and shall provide copies of certificates issued by the authorities.
- xiv. Sealed bids complete in all respects must be submitted at the address given below on or before May 03, 2019 till 1400 hours. The bids will be opened on the same day at 1430 hours.

Opening, evaluation and rejection of bids will be carried out as per relevant clauses of PPRA rules.

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NESPAK House, 4th Floor, Sector G-5/2, Islamabad
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