

**LIST OF STATIONERY ITEMS**

Sr.No	Name of items	Made/ equivalent	Quantity	Unit Price
1.	Attendance Register # 4 (Fine quality)		10.Nos	
2.	Ball Pen (Piano 0.8 mm) (equivalent)		30.Pkt	
3.	Butter Paper (Dry) 1x500		01.Ream	
4.	Box File (Imported)		300.No	
5.	Binding Card A-4 (Blue)		30.Pkt	
6.	Binding Card A-4 (White)		04.Pkt	
7.	Binding Sheet Plastic A-4		20.Pkt	
8.	Binding Card A-3 (Blue)		04.Pkt	
9.	Binding Sheet Plastic A-3		04.Pkt	
10.	Binding Tape 2" (Black)		60.Nos	
11.	Binding Tape 3" (Black)		12.Nos	
12.	Binder Clips 51 mm 1x12		02.Pkt	
13.	Binder Clips 41 mm 1x12		02.Pkt	
14.	Binder Clips 32 mm 1x12		02.Pkt	
15.	Binder Clips 25 mm 1x12		02.Pkt	
16.	Binder Clips 19 mm 1x12		02.Pkt	
17.	Board Marker (Dollar) (equivalent)		04.Nos	
18.	Correction Pen Uni (equivalent)		12.No	
19.	Color Flags		02.Box	
20.	Color Pencil 1x24 (Dear) (equivalent)		02.Pkt	
21.	Color Paper 1x100		40.Pkt	
22.	Clutch pencil 0.7 (Staedtler) (equivalent)		02.Nos	
23.	Computer Paper A-4		04.Box	
24.	CD-R 1x10 (Sony) (equivalent)		06.Box	
25.	Cutter Knife 1"		04.Nos	
26.	Cutter Blade 1"		01.Pkt	
27.	Clip File (Imported)		24.Nos	
28.	Clock Cell 1.5 v AA		04.Pkt	
29.	Cell Heavy Duty 9.volts		04.Nos	
30.	Drafting Pad A-4		48.Nos	
31.	Drafting Pad Small		24.Nos	
32.	Duster Cloth Yellow		36.Nos	
33.	Dispatch Register # 4		04.No	
34.	DVD-R 1x10 (Sony) (equivalent)		02.Box	
35.	Endorsing Ink		02.No	

36.	Eraser AI-30 (Pelikan) or (equivalent)		30.Nos	
37.	Fine Tip Pen/ Pointer (dollar) equiv		380.No	
38.	File Separator 1x10		36.Set	
39.	File Tray Steel 3-Tier Aluminum		02.Nos	
40.	Graph Pad 1x8		02.Nos	
41.	Graph Pad 1x10		02.Nos	
42.	Graph Sheet 20x30		10.Nos	
43.	Glint Blue (Spray)		06.Nos	
44.	Highlighter (Pelikan) or (equivalent)		60.Nos	
45.	Key Board A-4 Tech		06.Nos	
46.	Lead Pencil 6000 (Picasso) equivalent		48.Pkt	
47.	Leads 0.5 (Staedtler) (equivalent)		01.Pkt	
48.	Leads 0.7 (Staedtler) (equivalent)		01.Pkt	
49.	Leads 0.9 (Staedtler) (equivalent)		01.Pkt	
50.	Log Book # 4		12.Nos	
51.	Lamination Sheet A-4		01.Pkt	
52.	Lamination Sheet A-3		01.Pkt	
53.	Masking Tape 1" (Olympia) or (equiv)		24.Nos	
54.	Masking Tape 2" (Olympia) or (equiv)		12.Nos	
55.	Masking Tape 3" (Olympia) or (equiv)		06.Nos	
56.	Mouse A-4 Tech optical		12.Nos	
57.	Note Book with spiral copy size		12.Nos	
58.	Paper A-4 80 gram (Imported) HP (equivalent)		900.Ream	
59.a	Paper A-4 80 gm (Imported) AA (equiv		01.Pkt	
60.	Paper A-3 80 gm (Imported) HP (equiv		100.Ream	
61.a	Paper A-3 80 gm (Imported) AA (equiv		01.Pkt	
62.	Paper Legal size (Imported) HP (equiv		02.Ream	
63.	Plotter Paper White 90 gm 36" x 50 yds		20.Roll	
64.	Paper Clips 36mm (3 flower) or (equiv)		10.Pkt	
65.	Paper Pin (cherry flower) (equivalent)		04.Pkt	
66.	Post It Pad yellow 3x3 (Pronoti) (equiv)		20.Pkt	
67.	Post it Flags colored (Pronoti) (equiv)		01.Pkt	
68.	Permanent Marker (Dollar) or (equiv)		12.Nos	
69.	Packing Dory Roll		02.Roll	
70.	Packing Tape 2" (Olympia) or (equiv)		24.Nos	
71.	Punch Machine -Medium (opal)( equiv)		04.Nos	
72.	Ribbon KX-P 170		04.Nos	
73.	Rubber Band 1.6" (Q.Band) equivalent		24.Pkt	
74.	Ring File (Imported)		12.Nos	
75.	Register Imported Pages #4		10.Nos	
76.	Stapler Machine Medium (Rapid) equiv		04.Nos	

77.	Staple Pin Rapid 24/6 (Rapid) (equiv)		02.Pkt	
78.	Staple Pin H/D 23/8 (Rapid) equivalent		02.Pkt	
79.	Staple Pin H/D 23/10 (Rapid) (equiv)		02.Pkt	
80.	Staple Pin H/D 23/13 (Rapid) (equiv)		02.Pkt	
81.	Staple Pin H/D 23/15 (Rapid) (equiv)		02.Pkt	
82.	Staple Pin H/D 23/17 (Rapid) (equiv)		02.Pkt	
83.	Scotch Tape 1" (Olympia) (equivalent)		60.Nos	
84.	Scotch Magic Tape (3M) (equivalent)		02.Nos	
85.	Sharpener Small (Dux) 1x50 (equivalen)		01.Box	
86.	Sharpener Machine H/D (Opal) equiv		01.No	
87.	Stamp Pad (Lancer) (equivalent)		04.Nos	
88.	Spiral 12 mm		12.N0s	
89.	Spiral 14 mm		12.N0s	
90.	Spiral 16 mm		12.N0s	
91.	Spiral 18 mm		12.N0s	
92.	Spiral 20 mm		12.N0s	
93.	Spiral 22 mm		12.N0s	
94.	Spiral 28 mm		12.N0s	
95.	Spiral 32 mm		12.N0s	
96.	Spiral 34 mm		12.N0s	
97.	Spiral 38 mm		12.N0s	
98.	Soap 115 gm (Lux) (equivalent)		12.Nos	
99.	Thumb Pin (Colored)		04.Pkt	
100.	Tracing Paper 112 gm(Sihl) equivalent Utoplex 20x40 mtr (Large)		50.Roll	
101.	Transparent L-Type Folder		24.Nos	
102.	Table Diary		10.Nos	
103.	Tissue Paper (Rose petal) (equivalent)		120.Box	
104.	Toilet Paper (Rose petal) (equivalent)		30.Roll	
105.	UHU Stick (Medium) 1x12 equivalent)		03.Box	
106.	UHU Tube (Medium) (equivalent)		02.Nos	
107.	USB Flash 16 GB Kingston (equiv)		02.Nos	
108.	Photo Paper Glassy 1x50		02.Pkt	