

**MOHMAND DAY HYDROPOWER PROEJCT
MOHMAND DAM CONSULTANTS GROUP**

Stationery Items

Sr. No.	Items Description	Quantity
1	Plastic File cover bag A-4 Size	Pkt
2	Binding Sheet A-4 Local, Transparent Plastic	Pkt
3	Binding Sheet A-3, Transparent Plastic	Pkt
4	Binding Tape Blue Color 1.5"	1 Pcs
5	Binding Tape Blue Color 2"	1 Pcs
6	Binding Tape Blue Color 3"	1 Pcs
7	Box File with Clip, Black, 3"	1 Pcs
8	Blanco Pen (Fluid)	1 Pcs
9	Color Paper Imported A4, 80gms 500 sheets	1 Pkt
10	Duster Local Cloth, good quality	1 Pcs
11	Eraser Dux / Al-30 Pelikan Or Equivalent	1 Box
12	File Separator Set (Local Card)	1set
13	File Separator Set (Imported Plastic) with numbering 1,2,3	1set
14	Gum Stick UHU Medium Or Equivalent	1 Pcs
15	High Lighter Dollar (Yellow/Green/Orange/Pink)	1 Pkt
16	Lead Pencil HB-5000 / Goldfish	1 Pkt
17	Log Book (vehicle) Good quality 100 Pages	1 Pcs
18	Marker (Board)(Round Tip)/, Red/Green/Black/Blue	1 Pkt
19	Marker (Permanent) Blue/Black/Red Round tip	1 Pkt
20	Paper A4 Imp. 80 gm, Double A 500 sheets Ream	1 Ream
21	Paper A3 Imp. 80 gm, Double A 500 sheets	1 Ream
22	Paper Clip 30mm	1 Box
23	Scotch Tape 1"	Roll
24	Staple pin remover	1 Pcs
25	Punch Double Medium size	1 Pcs
26	Scale Steel	1 Pcs
27	Scissors Steel Small	1 Pcs
28	Sharpener China	1 Pkt
29	Spiral (Plastic) No. 6	1 Pkt
30	Spiral (Plastic) No. 8	1 Pkt
31	Spiral (Plastic) No. 10	1 Pkt
32	Spiral (Plastic) No. 12	1 Pkt
33	Spiral (Plastic) No. 14	1 Pkt
34	Spiral (Plastic) No. 16	1 Pkt
35	Spiral (Plastic) No. 18	1 Pkt

36	Spiral (Plastic) No. 20	1 Pkt
37	Spiral (Plastic) No. 22	1 Pkt
38	Spiral (Plastic) No. 25	1 Pkt
39	Spiral (Plastic) No. 28	1 Pkt
40	Spiral (Plastic) No. 32	1 Pkt
41	Spiral (Plastic) No. 38	1 Pkt
42	Spiral (Plastic) No. 45	1 Pkt
43	Spiral (Plastic) No. 52	1 Pkt
44	Stamp Pad Blue/Black	3 each
45	Stapler size 24/6	1 Pcs
46	Stapler pin for Heavy Duty Stapler 2310	1 pkt
47	Stapler pin for Heavy Duty Stapler 2313	1 pkt
48	Stapler pin for Heavy Duty Stapler 2315	1 pkt
49	Stapler pin for Heavy Duty Stapler 2317	1 pkt
50	Stapler pin for Heavy Duty Stapler 2320	1 pkt
51	Stapler pin for Heavy Duty Stapler 2324	1 pkt
52	Stapler pin Normal 24/6, Dollar	1 Box
53	Post-it pad 1" x 1.5"	3 Boxes
54	Post-it pad 2" x 3"	3 Boxes
55	Post-it pad 3" x 3"	3 Boxes
56	Scotch Magic Tape	1 pcs
57	Waste Paper Plastic Basket Normal Size	1 pcs
58	Air Freshener (3 Flavor)	1 pcs
59	Baygon Spray	1 pcs
60	Glint	1 pcs
61	Dettol Hand Wash	1 pcs
62	Drafting Pad (A4 Size)	1 pcs
63	Packing Tape 2"	1 pcs
64	Stamp pad ink (Dollar)	1 pcs
65	Tissue Box	1 pcs
66	Tissue Roll (Rose Petal)	1 pcs
67	Ball Point PIANO (Blue)	1 Pkt
68	Uni ball Pointers (Red/Black/Blue/Green)	1 Pkt
69	Personal File Cover with Clip good quality	1 Pcs

TERMS & CONDITIONS:

1. MDCG intend to made a contract for supply of stationery items for the period of one year effective from 1st October, 2019 as and when required basis. Separate sealed quotations (Technical & Financial) can be submitted on or before **September 26, 2019 (Thursday)** up to till **11:00 A.M.** below. Quotations will be opened on the same day at **11:30 A.M.**

2. The competent authority reserves the right to reject any or all the bids in accordance with Rule 33 of Public Procurement Rule 2004.
3. Quotation provided of each item shall be marked with the price inclusive of all taxes. The purchase order shall be issued independently to the lowest bidder of each item.
4. Sales Tax, Income Tax and other Taxes shall be deducted as per Government rules.
5. Supplier must provide, the Company Profile, Past 5 years relevant working experience, Financial Health, Company Registration, GST & NTN certificates (Copies) along with technical quotation; otherwise quotation will not be entertained.
6. All quoted items should have one-year comprehensive manufacturer local warranty
7. This tender is available on **PPRA (www.ppra.org.pk)** website.

Secretary
Procurement Committee, NESPAK-MDCG
49-H, Gulberg-III, Lahore
Contact: 042-3584-6619 & 3584-6602

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