

MOHMAND DAM HYDROPOWER PROJECT
BILL OF QUANTITIES (BOQs) FOR STATIONERY ITEMS FOR
PROJECT OFFICE, LAHORE

| Sr. No. | Items Description | Quantity |
|---------|--|------------|
| 1 | Plastic File cover bag A-4 Size | 5 Pkt |
| 2 | Binding Sheet A-4 Local, Transparent Plastic | 10 Pkt |
| 3 | Binding Sheet A-3, Transparent Plastic | 10 Pkt |
| 4 | Binding Tape Blue Color 1.5" | 10 pcs |
| 5 | Binding Tape Blue Color 2" | 10 pcs |
| 6 | Binding Tape Blue Color 3" | 10 pcs |
| 7 | Box File with Clip, Black, 3" | 300 Nos |
| 8 | Blanco Pen (Fluid) | 3 Pkt |
| 9 | Color Paper Imported A4, 80gms (Green) | 1each pkt |
| 10 | Duster Local Cloth, good quality | 50 Pcs |
| 11 | Eraser Dux / Al-30 Pelikan Or Equivalent | 4 Boxes |
| 12 | File Separator Set (Local Card) | 5set |
| 13 | File Separator Set (Imported Plastic) with numbering 1,2,3 | 5 set |
| 14 | Gum Stick UHU Medium Or Equivalent | 12 Pkt |
| 15 | High Lighter Dollar (Yellow/Green/Orange/Pink) | 8 Pkt each |
| 16 | Lead Pencil HB-5000 / Goldfish | 10 Pkt |
| 17 | Log Book (vehicle) Good quality 100 Pages | 12 pcs |
| 18 | Marker (Board)(Round Tip)/, Red/Green/Black/Blue | 4 Pkt each |
| 19 | Marker (Permanent) Blue/Black/Red Round tip | 4 Pkt each |
| 20 | Paper A4 Imp. 80 gm, Double A 500 sheets Ream | 500 Reams |
| 21 | Paper A3 Imp. 80 gm, Double A 500 sheets | 250 Reams |
| 22 | Paper Clip 30mm | 5 Boxes |
| 23 | Scotch Tape 1" | 12 Pcs |
| 24 | Staple pin remover | 12 Pcs |
| 25 | Punch Double Medium size | 10 pcs |
| 26 | Scale Steel | 12 pcs |
| 27 | Scissors Steel Small | 4 pcs |
| 28 | Sharpener China | 2 Pkt |
| 29 | Spiral (Plastic) No. 6 | 2 Boxes |
| 30 | Spiral (Plastic) No. 8 | 2 Boxes |
| 31 | Spiral (Plastic) No. 10 | 2 Boxes |
| 32 | Spiral (Plastic) No. 12 | 2 Boxes |
| 33 | Spiral (Plastic) No. 14 | 2 Boxes |
| 34 | Spiral (Plastic) No. 16 | 2 Boxes |
| 35 | Spiral (Plastic) No. 18 | 2 Boxes |
| 36 | Spiral (Plastic) No. 20 | 2 Boxes |
| 37 | Spiral (Plastic) No. 22 | 2 Boxes |
| 38 | Spiral (Plastic) No. 25 | 2 Boxes |
| 39 | Spiral (Plastic) No. 28 | 2 Boxes |
| 40 | Spiral (Plastic) No. 32 | 2 Boxes |

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| 41 | Spiral (Plastic) No. 38 | 2 Boxes |
| 42 | Spiral (Plastic) No. 45 | 2 Boxes |
| 43 | Spiral (Plastic) No. 52 | 2 Boxes |
| 44 | Stamp Pad Blue/Black | 3each |
| 45 | Stapler size 24/6 | 24 Pcs |
| 46 | Stapler pin for Heavy Duty Stapler 2310 | 1 pkt |
| 47 | Stapler pin for Heavy Duty Stapler 2313 | 1 pkt |
| 48 | Stapler pin for Heavy Duty Stapler 2315 | 1 pkt |
| 49 | Stapler pin for Heavy Duty Stapler 2317 | 1 pkt |
| 50 | Stapler pin for Heavy Duty Stapler 2320 | 1 pkt |
| 51 | Stapler pin for Heavy Duty Stapler 2324 | 1 pkt |
| 52 | Stapler pin Normal 24/6, Dollar | 6 Boxes |
| 53 | Post-it pad 1" x 1.5" | 3 Boxes |
| 54 | Post-it pad 2" x 3" | 3 Boxes |
| 55 | Post-it pad 3" x 3" | 3 Boxes |
| 56 | Scotch Magic Tap | 10 pcs |
| 57 | Waste Paper Plastic Basket Normal Size | 24 Pcs |
| 58 | Air Freshener (3 Flavor) | 12 pcs |
| 59 | Baygone Spray | 6 pcs |
| 60 | Glint | 10 Nos |
| 61 | Dettol Hand Wash | 50 Nos |
| 62 | Drafting Pad (A4 Size) | 150 pcs |
| 63 | Packing Tap 2" | 6 pcs |
| 64 | Stamp pad ink (Dollar) | 4 pcs |
| 65 | Tissue Box | 100 pcs |
| 66 | Tissue Roll (Rose Petal) | 300 Pcs |
| 67 | Ball Point PIANO (Blue) | 10 Pkt |
| 68 | Uni ball Pointers (Red/Black/Blue/Green) | 5 pkt each |
| 69 | Personal File Cover with Clip good quality | 100 |
| 70 | Color Toners for A3 size HP Printer M750DN | 2 sets |
| 71 | Toner Black for HP LaserJet Pro 400 M401DW Printer | 8 Nos |
| 72 | Toner Black for HP LaserJet Pro M15a Printer | 8 Nos |

TERMS & CONDITIONS:

1. Sealed quotations can be submitted on or before **August 28 , 2019 (Wednesday)** up to **11:00 A.M.** along with **Rs. 50,000/-** earnest money in form of pay order/CDR/bank draft in the name of Mohmand Dam Consultants Group. Quotations will be opened on the same day at **11:30 A.M.** Pay order of supplier approved by the committee will be retained till completion of supply order. In case of non-compliance of the purchase order, earnest money will be forfeited and purchase order will be treated as cancelled.
2. Quotations received without earnest money and after the due date and time shall not be entertained. The vendor must give a specific brand name with quoted items.
3. Quotation provided shall be marked with the price inclusive of all taxes. The purchase order shall be issued independently to the lowest bidder of each item.

4. Supply of said items shall be made within two weeks of issuance of purchase order by NESPAK-MDCG.
5. No advance payment will be made by NESPAK-MDCG. Payment will be released within four weeks of supply of approved stock as per purchase order.
6. Sales Tax, Income Tax and other Taxes shall be deducted as per Government rules.
7. This tender is also available at **PPRA (www.ppra.org.pk)** website.
8. Interested suppliers must attach the following certificates (Copies) along with quotation; otherwise quotation will not be entertained.
 - GST & NTN
 - Authorised Active HP Tier 1/2/Gold/Silver Partnership Certificate (The Partnership certificate should be verified from the Principal)
9. After bidding, successful supplier should provide the proof of authorized distributor HP channel letter, from where they have purchased.
10. The vendor will provide one-year local warranty.
11. NESPAK-MDCG reserves the right to accept or reject any/all offers according to provision of PPRA Rules

NOTE: Terms & condition point no:8 & 9 are applicable on serial no: 70, 71 ,72 items.

**Secretary
Procurement Committee
49-H Gulberg-III
PH. # 042- 35846601, 35846619**