



NATIONAL ENGINEERING SERVICES PAKISTAN (PVT.) LIMITED

BIDDING DOCUMENTS

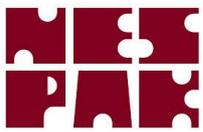
FOR

**PROVIDING SERVICES OF VIDEOGRAPHY & PHOTOGRAPHY OF
NESPAK MAJOR PROJECTS**

October 2025



NATIONAL ENGINEERING SERVICES PAKISTAN (PVT.) LIMITED
Procurement Cell, Human Resources Division, NESPAK House, 1-C, Block-N,
Model Town Extension, Lahore



**FOR
PROVIDING SERVICES OF
VIDEOGRAPHY & PHOTOGRAPHY OF NESPAK MAJOR PROJECTS**

Terms and Conditions

1. Scope of Services

National Engineering Services Pakistan (Pvt.) Limited (NESPAK) (hereinafter called as the “Employer”) invites electronic Bids through EPADS on single stage-two envelope bidding procedure basis from professional videographer & photographer, registered with Income Tax Department and who are on active taxpayers list of the Federal Board of revenue, for providing services of Videography & Photography of NESPAK Major Projects located in Pakistan with the following requirements:

Video Quality and its Duration

Deliverables for each Project: 5 high resolution clips of 4k Quality and 5 minutes duration.

Photography Quality

Deliverables for each Project: 10-15 Nos. high resolution, 4K quality pictures

Details of 80 Nos. Projects and their respective locations are provided in Annexure-I.

The Bidders must quote for the complete scope of the Services which are required to be completed within ninety (90) days in all respects. Any bid covering partial scope of Services will be rejected.

In case of non-compliance with NESPAK’s instructions or poor quality of services, NESPAK reserves the right to terminate the Contract. NESPAK shall nominate a person for coordination with the Service Provider.

2. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its Bid and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

3. Validity of the Bids

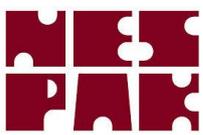
The Bids shall remain valid for a period of sixty (60) days after the date of bid opening.

4. Clarification of Bidding Documents

Any prospective Bidder seeking clarification regarding the bidding documents may submit a request to the Employer through EPADS. Bidders are advised to submit their queries in writing via EPADS not later than seven (07) days before the Bid submission deadline. The Employer will provide responses to all such queries through EPADS.

5. Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by issuing addendum through EPADS. Any addendum thus



issued shall be part of the Bidding Documents. Such addendum shall be issued not later than three (03) days prior to the deadline for submission of Bids.

6. Bid Security

Bid Security amounting to PKR 50,000 (Pak Rupees fifty thousand only) must be provided in technical bid in the form of pay order/CDR in favour of National Engineering Services Pakistan (Pvt.) Limited.

Scanned copy of Bid Security to be provided on EPADS with Technical Bid & original shall be submitted to the Employer's address specified in Invitation to Bid before the Bid submission deadline, failing which the bid shall be rejected.

After the opening of Financial Bids, the Employer shall return Bid Securities of the Bidders, whose Technical Bids have been declared non-responsive to the requirements of the Bidding Documents.

The Bid Securities of unsuccessful Bidders shall be returned upon award of the Contract to the successful Bidder; whereas the Bid Security of successful Bidder shall be returned when the Bidder has signed the Contract with the Employer.

7. Documents Comprising the Bid

The Bid shall comprise two envelopes submitted simultaneously on EPADS, one called the Technical Bid and the other called the Financial Bid containing the following documents:

a) Technical Bid

The 'Technical Bid' shall comprise the following:

- i. Duly filled-in, signed and stamped Letter of Technical Bid;
- ii. Bid Security in accordance with Clause 6 hereof;
- iii. Documentary evidences in accordance with requirements of Clause 10 hereof; and
- iv. These Bidding Documents duly signed and stamped.

b) Financial Bid

The 'Financial Bid' shall comprise the following:

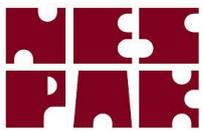
- i. Duly filled-in, signed and stamped Letter of Financial Bid.

The Bids comprising Technical and Financial Bids must be complete and in order for each requirement mentioned in these Bidding Documents.

8. Bid Prices, Currency of Bid and Payment

The prices shall be quoted by the Bidder entirely in Pak Rupees for the Services to be performed under the Videography & Photography Services Contract. The quoted rates and prices shall be remained firm and fixed during performance of the services. The payment shall also be made in Pak Rupees. The Bid Price shall be quoted inclusive of all prevailing taxes such as income tax, Provincial Sales Tax on Services, etc.

No advance payment will be made by NESPAK. Payment will be released within thirty (30) days after submitting of invoice with details of full completion & delivery of videography & photography of at least twenty (20) Projects mentioned in Annexure-I.



Payment will be released through cross cheque in the name of the Service Provider (the successful Bidder).

All applicable taxes shall be deducted at source while making payment as per prevailing Government Rules/Instructions/Notifications.

The successful Bidder will arrange at its own all the requisite equipment, accommodation, travelling and material required for efficient execution of the services. No TADA will be provided. Moreover, NESPAK will not be liable to pay any equipment maintenance/brokerage/loss charges.

9. Bid Submission, Opening and Clarification

The Technical Bid shall comprise the documents listed under Clause 7(a) hereof shall be marked as "Technical Bid". The Financial Bid shall comprise the documents listed under Clause 7(b) hereof shall be marked as "Financial Bid".

The Bid, prepared in accordance with the above provisions must be submitted through EPADS latest by deadline for submission of Bids mentioned in Invitation to Bid. The Technical Bids will be opened on same day on EAPDS in the presence of Bidders` representatives who choose to attend, at the address, date and time specified in the Invitation to Bid. Financial Bids will remain unopened until the specified time of their opening.

The envelopes marked 'Technical Bids' shall be downloaded and opened one at a time, and the following read out and recorded:

- a) the name of the Bidder;
- b) the presence or absence of original Bid Security; and
- c) any other details as the Employer may consider appropriate.

At the end of the evaluation of the Technical Bids, the Employer will open the Financial Bids of only those Bidders who have submitted substantially responsive Technical Bids. The date, time, and location of the opening of Financial Bids will be intimated by the Employer on EPADS.

The 'Financial Bids shall be downloaded and opened one at a time on EPADS and the following read out and recorded:

- (a) the name of the Bidder;
- (b) the Bid Prices, including any discounts; and
- (c) any other details as the Employer may consider appropriate.

Only discounts read out at Bid opening shall be considered for evaluation.

The Employer will record the minutes of the bid opening (Technical & Financial). Representatives of the bidders who choose to attend shall sign the attendance sheet.

To assist in the examination, evaluation and comparison of Bids the Employer may, at its discretion, ask the Bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.



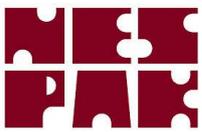
10. Eligibility, Qualification and Other Bidding Requirements

A substantially responsive Technical Bid is one which substantially meets the following requirements:

Sr. No.	Compliance Requirement	Submission Requirement
1	Duly filed in and signed 'Letter of Technical Bid'	Letter of Technical Bid
2	Bid Security, in accordance with Clause 6	Original Bid Security
3	The Bidder shall have registered with Income Tax Department and be on Active Taxpayers List of the Federal Board of Revenue.	Extract of Active Taxpayer List
4	The Bidder shall not have been under temporary suspension or declared blacklisted or debarred by the Employer, any Government/Semi Government/Public Department in Pakistan or by a foreign country, international organization or other foreign institution.	An undertaking in the Letter of Technical Bid
5	There shall be no litigation against the Bidder by the Employer, any Government/Semi Government/Public Department in Pakistan.	An undertaking in the Letter of Technical Bid
6	The Bidder shall have at least ten (10) years of relevant experience of videography & photography.	Award letters/ Agreements, etc.
7	The Bidder shall provide videography/photography of any two (02) projects as sample, they have successfully completed and delivered in the last three (03) years.	Sample Videos & Photographs
8	<p>The Bidder shall be equipped with sufficient Nos. of state-of-the-art cameras and drone technology as of the following features, to complete the services within stipulated time period:</p> <p><u>Video Camera Specification & Quality Required</u> Ground camera. Sony a7r iii 4k 50fps Ariel camera. Dji mavic 3 pro / Dji Air 2s, 4k 60 fps</p> <p>Output: High resolution clips of 4k quality</p> <p><u>Photography Camera Specification & Quality Required</u> Ground camera. Sony a7r iii. 42.4mp Ariel camera. Dji mavic 3 pro / Dji Air 2s. 20mp.</p> <p>Output: High resolution 4k quality pictures</p>	<p>An undertaking in the Letter of Technical Bid.</p> <p>For technical compliance, NESPAK will check all cameras' features and confirm availability with the Bidder.</p>

The Technical Bids substantially meeting the above-stated eligibility, qualification and other bidding requirements shall be considered substantially responsive. A Bid determined as non-responsive will be rejected by the Employer and will not subsequently be made responsive by correction of the non-conformity.

Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation may be waived by the Employer, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

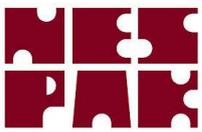


A substantially responsive Financial Bid is one which substantially meets the financial terms/ requirements and submits duly filled in and signed 'Letter of Financial Bid' along with 'Price Schedule'.

11. Award of Contract

The Employer shall award the Contract to the Bidder whose Bid has been determined as most advantageous Bid (substantially responsive to requirements of the Bidding Documents with the lowest evaluated Bid Price).

Notwithstanding the above, the Employer reserves the right to annul the bidding process and reject all bids, at any time prior to award of Contract as per Rule 33 of Public Procurement Rules, 2004.



LETTER OF TECHNICAL BID

**PROVIDING SERVICES OF
VIDEOGRAPHY & PHOTOGRAPHY OF NESPAK MAJOR PROJECTS**

To:

Executive Vice President/Head,
Human Resources Division,
NESPAK House,
1-C, Block N, Model Town Extension,
Lahore

Gentleman,

We, the undersigned, declare that:

1. Having examined the Bidding Documents, we offer to provide the services of Videography & Photography of NESPAK Major Projects located in Pakistan as per terms and conditions stated therein;
2. As security for due performance of the undertakings and obligations of the Bid consisting of the Technical Bid and the Financial Bid, we submit herewith requisite Bid Security drawn in your favour with this Technical Bid;
3. We agree to abide by our Bid consisting of the Technical Bid and the Financial Bid, for the period of sixty (60) days from the deadline for submission of Bids, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
4. The Bid is made without any collusion, comparison of figures or arrangement with any other Bidder for the services;
5. We are not under temporary suspension or declared blacklisted or debarred by the Employer, any Government/Semi Government/Public Department in Pakistan or by a foreign country, international organization or other foreign institution;
6. There is no litigation against us by the Employer, any Government/Semi Government/Public Department in Pakistan;
7. We are not participating as Bidders, in more than one Bid in this bidding process;
8. We undertake that we have sufficient numbers of state-of-the-art cameras and drone technology of required features, as per requirement of item 8 of Clause 10.
9. We undertake that all the information and documents submitted with the Bid are genuine, and in case of incorrect information or fake documents we shall be liable for punitive action under the Applicable Law.

Dated this _____ day of _____ 2025

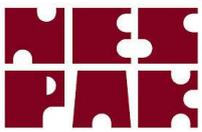
Signature: _____

in the capacity of _____

for and on behalf of _____

(Name of Bidder in Block Capitals)

(Seal)



Business Address: _____

Witness:

Signature: _____

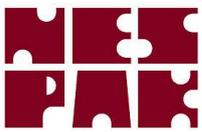
Name: _____

Address: _____

Occupation _____

Attachments:

Sr. No.	Submission Requirement	Please Tick one	
		Yes	No
1	Letter of Technical Bid		
2	Bid Security		
3	Extract of Active Taxpayer List		
4	Award letters/ Agreements for last 10 years		
5	Videos and Photographs of 02 Projects as sample		



LETTER OF FINANCIAL BID

**PROVIDING SERVICES OF
VIDEOGRAPHY & PHOTOGRAPHY OF NESPAK MAJOR PROJECTS**

To:

Executive Vice President/Head,
Human Resources Division,
NESPAK House,
1-C, Block N, Model Town Extension,
Lahore

Gentleman,

1. Having examined the Bidding Documents, we offer to provide the services of Videography & Photography of NESPAK Major Projects located in Pakistan for the sum of PKR _____ (Pak Rupees _____).
2. We agree to abide by our Bid consisting of the Technical Bid and the Financial Bid, for the period of 90 days from the deadline for submission of Bids, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
3. The Bid is made without any collusion, comparison of figures or arrangement with any other Bidder for the videography & photography services; and
4. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 2025

Signature: _____

in the capacity of _____

for and on behalf of _____

(Name of Bidder in Block Capitals)

(Seal)

Business Address: _____

Witness:

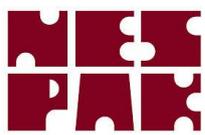
Signature: _____

Name: _____

Address. _____

Occupation _____

Attachment: Price Schedule

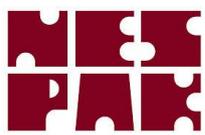


PRICE SCHEDULE

PROVIDING SERVICES OF VIDEOGRAPHY & PHOTOGRAPHY OF NESPAK MAJOR PROJECTS

Summary of Price Schedule

Sr. No.	Description	Amount (PKR)
1	Schedule No. 1 (Islamabad)	
2	Schedule No. 2 (Punjab)	
3	Schedule No. 3 (Sindh)	
4	Schedule No. 4 (Khyber-Pakhtunkhwa)	
5	Schedule No. 5 (Balochistan)	
6	Schedule No. 6 (Azad Jammu & Kashmir)	
Bid Price (amount carried to Letter of Financial Bid):		



Schedule No. 1: Projects Located in Islamabad

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	6		
(B)	ICT Sales Tax on Services @ 15% = (6) x 0.15 =			
(C)	Price (C) = (A) + (B) =			

Schedule No. 2: Projects Located in Punjab Province

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	42		
(B)	Punjab Sales Tax on Services @ 16% = (42) x 0.16 =			
(C)	Price (C) = (A) + (B) =			

Schedule No. 3: Projects Located in Sindh Province

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	18		
(B)	Sindh Sales Tax on Services @ 15% = (18) x 0.15 =			
(C)	Price (C) = (A) + (B) =			



Schedule No. 4: Projects Located in Khyberpakhtunkhwa Province

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	11		
(B)			KPK Sales Tax on Services @ 15% = (11) x 0.15 =	
(C)			Price (C) = (A) + (B) =	

Schedule No. 5: Projects Located in Balochistan Province

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	1		
(B)			Balochistan Sales Tax on Services @ 6% = (1) x 0.6 =	
(C)			Price (C) = (A) + (B) =	

Schedule No. 6: Projects Located in Azad Jammu & Kashmir

Sr. No.	Description	Estimated Projects (No.)	Unit Rate inclusive of all applicable taxes except Provincial Sales Tax on Services (PKR)	Amount (PKR)
(A)	Videography & Photography	2		
(B)			Gilgit Baltistan Sales Tax on Services @ 15% = (2) x 0.15 =	
(C)			Price (C) = (A) + (B) =	

PHOTOGRAPHY / VIDEOGRAPHY OF MAJOR NESPAK PROJECTS

Balochistan

1. New Gwadar International Airport

Azad Jammu & Kashmir

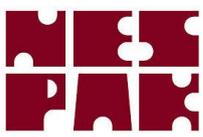
2. 969 MW Neelum-Jhelum Hydropower Project
3. 102 MW Gulpur Hydropower Project

Islamabad

4. Ufone Tower, Islamabad
5. New Islamabad International Airport
6. Metro bus Stations - Rawalpindi, Islamabad
7. Refurbishment of Jinnah Convention Center, Islamabad
8. Establishment of National University of Pakistan, Islamabad
9. Resolving Traffic Congestion Issues at Serena Chowk and Convention Cenbter Chowk, Islamabad (Job # 4880)

Khyber Pakhtunkhwa

10. Havilian Tahkot
11. Bannu-Kohat Road
12. Construction of Nahaqi Tunnel
13. Hayatabad Stadium – Peshawar
14. Kohat Institute of Medical Sciences (KIMS)
15. Medical Teaching Institution (MTI) at Mardan Medical Complex, Mardan
16. Bannu Circular Bypass Road, Bannu (PKHA) 63-KMs
17. Burn & Trauma Centre at Hayatabad Medical Complex, Peshawar
18. Upgradation and Improvement of HVAC System at KP Assembly, Peshawar
19. Standardization of Higher Secondary Schools in Khyber Pakhtunkhwa Province (DFID Assisted)
20. Widening & Rehabilitation of Road from Mufti Mehmood Flyover upto Wahid Garhi

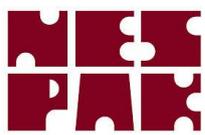


Sindh

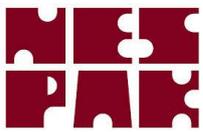
21. Conversion of Existing 4 Lane Superhighway into 6 Lane Motorway M-9 on BOT basis
22. 118MW Steam-based Coal Power Plant in Eastern Industrial Estate, Bin Qasim
23. Shiplift and Transfer System at KS&EW, Karachi
24. Upgradation of Shipyard for Project 313
25. State Bank Hostel, Lalazar, Karachi
26. Renovation of Corporative Headquarter of Pak Arab Refinery Limited (PARCO), Karachi
27. Six High Rise Residential Towers at NHS Karsaz Karachi
28. Milestone Monitoring Services for Construction of Schools in Sindh
29. Coal, Clinker and Cement Terminal at Port Qasim PPP Mode, Sindh
30. Consultancy Services for Design, Tender Documents and Supervision for Sub-Projects of SOP-I, (Katchi abadies, Water and Sewerage System), Karachi Water Supply and Sanitation Improvement Project (KWSSIP)
31. 500kV Double Circuit Quad Bundle Transmission Line From CPHGC (HUBCO-II) Power Plant to Jamshoro Grid Station (181km)
32. Transport Building I & II, PARCO, Karachi
33. 500KV Double Circuit Quad Bundle Transmission Line From Thar-Matiari (245km)
34. National Stadium – Karachi
35. Central Mess, NORE-1, Karachi
36. Statelife Building, Larkana
37. 600 Bedded Surgical Oncology Complex at Jinnah Post Graduate Medical Center, Karachi
38. Neurology & Psychiatry Project at JPMC-Karachi

Punjab

39. Walton Road, Lahore
40. Institute of Cardiology, D.G.Khan (DGKIC)
41. Route 47, CBD, Lahore
42. Greater Iqbal Park, Lahore
43. Ghora Chowk Flyover, Lahore
44. Mohata Dam Project, Rawalpindi
45. AWT Interior 2nd Floor, PARCO, Lahore
46. Kalma Chowk Under Pass, CBD Square of Lahore
47. Punjab Institute of Neuro Sciences, Lahore General Hospital
48. Planning, designing, Procurement, and Construction Supervision for “IT/BMS-related works at New Buildings of Punjab Assembly



49. Upgradation and Improvement of Existing HVAC System at State Bank of Pakistan Banking Services Corporation SBP-BSC (Bank), Rawalpindi
50. Construction/Rehabilitation of Sewerage in Lahore 1. From Shouq Chowk to Shaukat Khanum 2. From Akbari Mandi to Bhatti Gate 3. From Khaira to Hudaira Drain 4. From Aiwan-e-Quaid to Shaukat Khanum 5. From Neela Gumbad to Civil Lines College
51. Consultancy Services for Resident Supervision of "CM Lahore Development Program, Lahore"
52. Pakistan Kidney & Liver Institute and Research Center (Package-C1) Lahore
53. Hiring of Engineering Procurement and Construction Management (EPCM) Consultant (Contract No. PICIIP-Cons_2), ADB Loan: 3562- Pakistan for Punjab Intermediate Cities Improvement Investment Program
54. Detailed Design of Infrastructure Sub-Projects, Sectoral Planning and Resident Supervision in 16 Cities of Punjab (Package-II)
55. Punjab Police Integrated Command, Control & Communication (PPIC3) Centre, Lahore
56. Construction of Qanchi Mor Flyover at 47 Pull Length 4400rft in District Sargodha
(Job # 4372)
57. Construction of Flyover at Khawaja Corporation Chowk Adiala Road, Rawalpindi
(Job # 4085)
58. Construction of Kartarpur Sahib Corridor, Narowal
59. Development of Forest Park, Bansara Gali, Murree
60. Cadet Collage Pasrur, Sialkot
61. Services Institute of Medical Sciences, Lahore
62. Orange Line Metro Train, Lahore
63. Upgradation of Existing Railway Station all over Punjab (Okara, Sahiwal, Narowal, Bahawalpur, Yousafwala, Nankana Sahib, Hassan Abdal)
64. Establishment of Rangers Wing at various cities of Punjab (Chakri, Multan, Lahore)
65. Daanish School at D.G. Khan
66. Development Work for P.G.S.H.C. at Mohlanwal, Lahore
67. Khawaja Fareed Univerity, Rahimyar khan
68. Sports Complex, Narowal.
69. UET Lahore, Narowal Campus.
70. Labour Colony at Defence Road, Lahore
71. 1263 MW RLNG based Combined Cycle Power Plant at Jhang
72. Extension Works at 500kV Yousafwala and Jamshore Grid Station
73. Various Facilities & Infrastructure Works on PCB Land, Gaddaffi Stadium – Lahore
74. Lahore Ring Road Project (SL-3) (Job # 2636)
75. Construction of Road from Bahawalpur (N-5) To Jhangra Sharqi Interchange (Klm), District Bahawalpur (Job # 4372-b)



76. Infrastructure Works for DHA Housing Scheme, Gujranwala
77. Data Darbar Complex, Lahore, Punjab.
78. Expansion of Check Post at Wagha, Lahore, Punjab.
79. Resolving Traffic Congestion Issues at Crossing of 9th Avenue & Jinnah Avenue / Ibn-e-Sina Road (Job # 4880)
80. LDA Road Projects (Job # 3772)
 - Construction of Sheranwala Flyover, Lahore
 - Construction of Underpass At Firdous Market, Lahore
 - Access Corridor Facility from Niazi Interchange to Babu Sabu Interchange
Lahore
 - Construction of Underpass along Bedian Road at Roundabout near Lahore Ring Road (LRR), Lahore
 - Construction of Flyover / Underpass at Akbar Chowk, Lahore
 - Development of Signal Free Corridor from Main Boulevard Gulberg (Center Point) to Walton Road (Defence Morr), Lahore
 - Construction of Underpass at Ghulab Devi Hospital and Additional Lanes on Lahore Bridge