



NATIONAL ENGINEERING SERVICES PAKISTAN (PRIVATE) LIMITED

PROCUREMENT OF NEW DESKTOP COMPUTERS AND PORTABLE HARD DISK DRIVES



BIDDING DOCUMENT

December, 2021



National Engineering Services Pakistan (Pvt.) Limited
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PROCUREMENT OF NEW DESKTOP COMPUTERS AND PORTABLE HARD DISK DRIVES

BIDDING DOCUMENT

TERMS AND CONDITIONS

1. Introduction

National Engineering Services Pakistan (Private) Limited (NESPAK) invites sealed bids from well reputed national suppliers on "Single Stage One Envelope" bidding procedure for the Procurement of New Desktop Computers and Portable Hard Disk Drives.

2. Scope of Procurement

Scope of procurement of Items/ Goods is described in detail in respective Bill of Quantities as attached hereto.

3. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of its bid.

4. Validity of the Bids

The bids shall remain valid for a period of ninety (90) days after the date of bid opening.

5. Submission of Bids

Sealed bids can be submitted on or before 28.12.2021 up to 1100 hours along with an original Bid Security amounting to Rs. 130,000/- (Rupees One Hundred Thirty Thousand only) in the form of a pay order/CDR/bank draft in the name of National Engineering Services Pakistan (Pvt.) Limited. Bids will be opened on the same day at 1130 hours Pay order of supplier approved by the NESPAK will be retained till completion of supply order. In case of non-compliance of the purchase order, Bid Security will be forfeited and purchase order will be treated as cancelled.

Bids received without Bid Security and after due date and time shall not be entertained.

6. Bid Prices and Currency of Bid

The prices in Bill of Quantities shall be quoted by the bidder entirely in Pak Rupees. The payment shall also be made in Pak Rupees. The Bid Price shall be quoted inclusive of all prevailing duties and taxes such as income tax, GST, Sindh Sales Tax (SST) etc.

7. Terms of Supply

The Supplier shall submit schedule of inspection of Items/ Goods for approval of the NESPAK. After successful inspection of Items/ Goods, the Supplier shall complete delivery, inspection & commissioning of specified Items/ Goods, within two (2) weeks from the date of issuance of purchase order by NESPAK.

The delivery of Items/ Goods will be made at NESPAK Karachi office by the Supplier.

Warranty certificate, technical brochures/ data sheets for the hardware and CD of Licensed software shall also be provided.

8. Validity of Bids

The validity period of the bids is Ninety (90) days from the date of opening of the bids. NESPAK reserves the right to increase or decrease the quantity of each Items/ Goods.

In case a better /higher model is available in the market in this period at same price the Supplier shall supply it.

9. Warranty

The comprehensive warranty shall remain valid for one (01) year, applicable after the Items/ Goods thereof, have been delivered to and accepted at the final destination. The Supplier shall correct any defects covered by the Warranty.

10. Terms of Payment

The terms of payment shall be as under:

- Payment shall be made within four weeks after successful completion of delivery, inspection, installation and commissioning of specific Items/ Goods up to the satisfaction of NESPAK at specified station/ place, as per unit rates quoted in respective items of Priced bill of Quantities.
- No payment shall be made in advance.
- Payment against partial delivery of the Items/ Goods shall not be made.
- Payment shall be made after deduction of applicable taxes at source, as per Government Rules/ Instructions/ Notifications.

11. Mandatory Requirements

All the bidders should provide following documents/ information with their bids:

1. Valid NTN Certificate from Federal Board of Revenue.
2. Should be an active Tax payer.

3. Valid GST certificate, must be registered with firm name.
4. Valid Sales Tax Certificate from Sindh Revenue Board (SRB).
5. Registration/ Incorporation/ Business Certificate and number of business years in Pakistan.
6. The bidder should be a company/firm having operational office in Karachi.
7. Minimum five (5) years experience in supply and installation of new desktop computers. Detail of similar works carried out by the firm (along with copies of work orders/ completion certificates or any other relevant document).
8. The bidder shall have an average minimum annual turnover of PKR 5 Million for last 3 years. Bidders are required to furnish financial statements showing turn over for the last three years.
9. An affidavit on non-judicial stamp paper to the effect that not black-listed, not involved in any litigation and rendered ineligible for corrupt and fraudulent practices by any Government or a public sector organization/ Division/ Ministry.
10. Bidding Document shall be duly signed/ stamped by the Supplier's authorized person.

The bidders who do not fulfill the above mandatory requirements shall be considered disqualified.

12. Purchase Order

Pursuant to Rule 38 of Public Procurement Rule 2004, the purchase order shall be issued to the most advantageous bidder being substantially responsive to the Bidding Documents with lowest Bid Price.

13. NESPAK' Rights

NESPAK reserves the right to reject any or all the bids in accordance with Rule 33 of Public Procurement Rule 2004.

SECRETARY, PROCUREMENT

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NATIONAL ENGINEERING SERVICES PAKISTAN (PRIVATE) LIMITED

PROCUREMENT OF NEW DESKTOP COMPUTERS AND PORTABLE HARD DISK DRIVES

BILL OF QUANTITIES

Item No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
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NEW DESKTOP COMPUTERS

Supply, installation and commissioning of following new desktop computers etc. complete in all respects:

1. **Core i3**

(Basic use, Ms Office, AutoCAD etc.)

Casing: Corsair / Lian Li / 1st Player or approved equivalent

Power Supply: 500 watt (80+ Bronze Rating)

Mother Board: Gigabyte B560 or approved equivalent

Processor: Intel Core i3 10100F or approved equivalent

RAM (DDR4): Kingston/ Corsair 8 GB, DDR4, 3200 MHz or approved equivalent

HDD: WD/ Seagate 1TB or approved equivalent

SDD: Kingston/ WD/ Samsung 256 GB or approved equivalent

DVD Writer: Samsung / ASUS or approved equivalent

Operating System: Licensed Windows 10 Pro 64 bit

Monitor: Dell / HP 21" wide screen or approved equivalent

Keyboard/ Mouse: Logitech MK270R wireless combo or approved equivalent.

Set 3

Total Amount _____
Carried over to summary of Cost _____
GST @17% _____
Total Amount including GST _____

NATIONAL ENGINEERING SERVICES PAKISTAN (PRIVATE) LIMITED

PROCUREMENT OF NEW DESKTOP COMPUTERS AND PORTABLE HARD DISK DRIVES

BILL OF QUANTITIES

Item No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
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2. **Core i5**
(Engineering Software, Revit, AutoCAD etc.)

Casing: Corsair / Lian Li / 1st Player or approved equivalent

Power Supply: 650 watt (80+ Bronze Rating)

Mother Board: Gigabyte B560 or approved equivalent

Processor: Intel Core i5 11400 or approved equivalent

RAM (DDR4): Kingston/ Corsair 16 GB, DDR4, 3200 MHz or approved equivalent

Graphic Card: Asus/ Gigabyte/ Nvidia Ge Force GT 730 4GB or approved equivalent

HDD: WD/ Seagate 2TB or approved equivalent

SDD: Kingston/ WD/ Samsung 256 GB or approved equivalent

DVD Writer: Samsung / ASUS or approved equivalent

Operating System: Licensed Windows 10 Pro 64 bit

Monitor: Dell / HP 24" wide screen or approved equivalent

Keyboard/ Mouse: Logitech MK270R wireless combo or approved equivalent.

Set 16

	Total Amount	
	Carried over to summary of Cost	
	GST @17%	
	Total Amount including GST	

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Item No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
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3. **Corei7**
(Graphics / multimedia designing and rendering etc.)

Casing: Corsair / Lian Li / 1st Player or approved equivalent

Power Supply: 750 watt (80+ Bronze Rating)

Mother Board: Gigabyte B560 or approved equivalent

Processor: Intel Core i7 11700K or approved equivalent

RAM (DDR4): Kingston/ Corsair 16 GB, DDR4, 3200 MHz or approved equivalent

Graphi Card: Asus/ Gigabyte/ Nvidia Ge Force GT 1650 4GB or approved equivalent

HDD: WD/ Seagate 2TB or approved equivalent

SDD: Kingston/ WD/ Samsung 256 GB or approved equivalent

DVD Writer: Samsung / ASUS or approved equivalent

Operating System: Licensed Windows 10 Pro 64 bit

Monitor: Dell / HP 24" wide screen or approved equivalent

Keyboard/ Mouse: Logitech MK270R wireless combo or approved equivalent.

Set 6

PORTABLE HARD DISK DRIVES

Supply & commissioning of portable hard disk drives etc. complete in all respects.

4. **Portable Hard Disk Drive**
WD/ Transcend 2TB USB 3.0 or approved equivalent

No. 2

	Total Amount	
	Carried over to summary of Cost	
	GST @17%	
	Total Amount including GST	